

TOWN OF FREEPORT

Barbara Burns, Clerk

524 W. Stephenson St.
Suite 230
Freeport, IL. 61032-0612
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MINUTES OF REGULAR SEMI-MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF FREEPORT

The Town Board of the Town of Freeport met on Monday, **January 5, 2015 at 5:30 PM** in the Town Hall at **524 W. Stephenson St., Suite 230** in the City of Freeport and then and there

MINUTES

1. **Call To Order** – The Town Board meeting was called to Order by Supervisor Patrick Sellers at 5:30 P.M.
2. **Pledge of Allegiance** was recited and roll call taken.
3. **Roll Call** – Present: Trustee Nickee Bender, Trustee Kathi Altensey, Trustee Joy Sellers. Trustee Mickey Martin was absent. Also present were Assessor Cynthia Petta Connell.
4. **Approval of Minutes of the regular meeting of December 15 and the Special Meeting of December 22, 2014 Town Board Meetings** – Trustee Bender made a motion to approve both December 15th and December 22nd Town Board Minutes. Trustee Altensey seconded the motion. A voice vote was taken and all approved the motion and Supervisor Sellers declared the motion passed.
5. **Approval of Claims and Demands and Bills Payable** – Trustee Bender made a motion to approve the Claims and Demands and Bills Payable. Trustee Altensey seconded the motion. A roll call vote was taken as follows: Trustee Altensey, yes, Trustee Bender, yes, Trustee Sellers, yes, Supervisor Sellers, yes. Supervisor Sellers declared the motion passed.
6. **Supervisor's Report** – Supervisor Sellers distributed the Budget to Expenditure Report to the Board. He also stated that he would be requesting a line-item transfer from Assessor's legal line into Supervisors legal line and from Rent and Shelter line into Food line.
7. **Assessors' Report** – The Board of Review will be meeting Wednesday. No other items to report.
8. **Trustees' Report** – Nothing to report

9. **Public Comments** (3 minutes each person) - none

10. **Other Business** - nothing

11. **Adjournment till Tuesday, January 20, 2015.** Trustee Bender made a motion to adjourn until Tuesday, January 20, 2015. Trustee Sellers seconded the motion. A voice vote was taken and all approved the motion and Supervisor Sellers declared the motion passed. The meeting adjourned at 5:35 P.M.

Respectfully Submitted

A handwritten signature in black ink that reads "Barbara L. Burns". The signature is written in a cursive, flowing style.

Barbara L. Burns, Town Clerk

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MINUTES OF REGULAR SEMI-MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF FREEPORT

The Town Board of the Town of Freeport met on Tuesday, **January 20, 2015 at 5:30 PM**
in the Town Hall at **524 W. Stephenson St., Suite 230** in the City of Freeport.

MINUTES

1. **Call To Order** – The meeting of the Town Board was called to Order by Supervisor Sellers at 5:30 P.M.
2. **Pledge of Allegiance** – The pledge was recited and roll call was taken as follows:
3. **Roll Call** – Members Present: Supervisor Sellers, Trustee Nickee Bender, Trustee Mikey Martin, Trustee Kathi Altensey, and Trustee Joy Sellers. Also present were Town Assessor, Cynthia Petta Connell.
4. **Agenda Amendment.** Trustee Bender made a motion to amend the Agenda to eliminate the Executive Session since it was not needed. Trustee Sellers seconded the motion. A voice vote was taken and all (5 – 0) voted in favor of the motion. Supervisor Sellers declared the motion passed.
5. **Approval of Minutes of the January 5, 2015 Town Board Regular Meeting** – Trustee Bender made a motion to approve the January 5, 2015 Town Board Regular Meeting. Trustee Sellers seconded the motion. A voice vote was taken and the vote was 5 – 0 to approve the motion. Supervisor Sellers declared the motion passed.
6. **Approval of Bills Payable** – Trustee Bender made a motion to approve the Bills Payable. Trustee Sellers seconded the motion. A roll call vote was taken as follows: Trustee Bender, yes, Trustee Martin, yes, Trustee Altensey, yes, Trustee Sellers, yes, Supervisor Sellers, yes. The vote was 5 – 0 to approve and Supervisor Sellers declared the motion passed.
7. **Approval of Resolution No. 2015-R-01** – Line Item Transfer Shelter/Rent – Supervisor explained the line item transfer as follows: \$10,000 would be taken out of the Shelter Line Item and put into Food and Clothing line item increasing that line item to \$35,000.

Trustee Bender made a motion to approve the Resolution 2015 - R - 01. Trustee Sellers seconded the motion. A roll call vote was taken as follows: Trustee Bender, yes, Trustee Martin, yes, Trustee Altensey, yes, Trustee Sellers, yes, Supervisor Sellers, yes. The vote was 5 – 0 to approve and Supervisor Sellers declared the motion passed.

8. **Approval of Resolution No. 2015-R-02 – Line Item Transfer Legal Services –** Supervisor explained the line item transfer as follows: Removing \$5,000 out of Assessor Legal Line Item leaving \$2,000 in that line item and moving it to Supervisor's Legal Line Item. Trustee Sellers made a motion to approve the Resolution 2015 - R - 02. Trustee Altensey seconded the motion. A roll call vote was taken as follows: Trustee Bender, yes, Trustee Martin, yes, Trustee Altensey, yes, Trustee Sellers, yes, Supervisor Sellers, yes. The vote was 5 – 0 to approve and Supervisor Sellers declared the motion passed
9. **Supervisor's Report-** Supervisor Sellers reported that the Work and Training Program is working at FACC and painting the facility with the MAD Men. He also advised the Board that everyone that is receiving benefits from Township are working for their grants. Home visits are starting on Friday, January 23rd and a mentoring program will be started at Blackhawk School starting Thursday with Lincoln School starting a mentoring program soon. Supervisor Sellers had the Board review their contact information for the Economic Interests Forms that will be distributed very soon from the County Clerk's Office. Supervisor Sellers also asked permission from the Board to begin the budget process, which was unanimously given.
10. **Assessors' Report –** Assessor Connell distributed the first draft of her the proposed 2015-2016 Budget to the Board.

In summary the following are line item changes from 2014 – 2015 Budget to proposed 2015 - 2016 Budget:

1. Salaries Other – personnel with longevity and \$.25/hour for salary increase for all Staff.
2. Flex Plan Expenses – Freeport Township no longer supports this.
3. Legal Services – anticipate minimal dollars for legal services
4. Telephone and Internet – reduced the number of lines and lowered monthly bills by approximately \$34/month.
5. Training and Conference – Assessor will now begin to take courses again to ensure eligibility for filing for election in 2016. 2013-2014 spent \$2,694 in courses without Assessor taking any classes.
6. Maintenance Equipment – this line is used primarily for the copy machine.

Overall changes is a reduction of **\$2,777.00**

11. **Trustees' Report** Trustee Bender stated she was glad the home visits are starting. Trustee Sellers stated she was glad the mentoring program in the grade schools are beginning.
12. **Public Comments (3 minutes each person) - none**

13. Other Business – none

14. Adjournment till Monday February 2, 2015. Trustee Bender made a motion to adjourn. Trustee Sellers seconded the motion. A roll call vote was taken as follows: Trustee Bender, yes, Trustee Martin, yes, Trustee Altensey, yes, Trustee Sellers, yes, Supervisor Sellers, yes. The vote was 5 – 0 to approve and Supervisor Sellers declared the motion passed.

A handwritten signature in cursive script, reading "Barbara L. Burns".

Barbara L. Burns, Town Clerk

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MINUTES OF THE REGULAR SEMI-MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF FREEPORT

The Town Board of the Town of Freeport met on Monday, **February 2, 2015 at 5:30 PM**
in the Town Hall at **524 W. Stephenson St., Suite 230** in the City of Freeport.

MINUTES

1. **Call To Order** – Supervisor Sellers called the meeting to Order at 5:30 P.M.
2. **Pledge of Allegiance** was recited and roll call was taken.
3. **Roll Call** – Members present were: Trustee Mickey Martin, Trustee Joy Sellers, and Supervisor Patrick Sellers. Also in attendance was Town Assessor, Cynthia Petta Connell. Trustee Nickee Bender and Trustee Kathi Altensey were absent
4. **Approval of Minutes of the January 20, 2015 Town Board Regular Meeting** – Trustee Sellers made a motion to approve the January 20th minutes and Trustee Martin seconded the motion. A voice vote was taken and all members voted in favor of the motion 3 – 0. Supervisor Sellers declared the motion passed.
5. **Approval of Bills Payable** – A motion was made by Trustee Martin and Trustee Sellers seconded the motion. A roll call vote was taken as follows: Trustee Sellers, yes, Trustee Martin, yes, Supervisor Sellers, yes. Supervisor Sellers declared the motion passed 3 – 0.
6. **Supervisor's Report** – Supervisor Sellers distributed the Tax Abatement Packet from Swift and asked that all members review the document so it can be voted on at the February 17th meeting. Supervisor Sellers informed the Trustees that he would have Dave Young from NIDA present to answer any questions regarding the Tax Abatement Request. Supervisor Sellers also reported to the Board that there were 48 active clients and 5 pending applications and 12 SSI clients.
7. **Assessors' Report** – Nothing to report at this time.
8. **Trustees' Report** - Trustee Sellers brought up the possibility of changing the time of the meeting. It was decided to table the idea to a time when the full Board is in attendance.

Trustee Martin inquired on the Home Visits done by the Supervisor's Office, the number that had been visited, the personnel that went and how the visits went.

9. **Public Comments (3 minutes per person)** – Sheila Hooper

10. **Other Business** - None

11. **Adjournment till Tuesday, February 17, 2015.** Trustee Martin made a motion to adjourn until Tuesday, February 17, 2015 and Trustee Sellers seconded the motion. A voice vote was taken and all members voted in favor of the motion 3 – 0. Supervisor Sellers declared the motion passed.



Barbara L. Burns, Town Clerk