



August 19, 2024

FOR IMMEDIATE RELEASE

REQUEST FOR DISBURSAL AS A PUBLIC SERVICE ANNOUNCEMENT

Town of Freeport Seeking Qualified Applicants for the Position of Township Trustee

On August 19, 2024, the Town of Freeport Township Board of Trustees will begin accepting applications to fill a vacancy on the Town of Freeport Township Board of Trustees created by former Township Trustee Melinda Cook, accepting employment out of town. The application period will close at 12:00 P.M. on, September 6th. This vacancy shall be filled by a majority vote of the four members of the Town of Freeport Township Board of Trustees.

Applicants must submit a completed Application, a Resume and a cover letter to Mr. Patrick Sellers, Supervisor, Town of Freeport, whose office is located in Suite 310, 524 West Stephenson Street, Freeport, Illinois 61032. Applications are available in the Supervisor's Office at no cost and there is NO application fee to apply. An applicant must be from the same political party as the previous officeholder, which is the Democrat Party. In addition, an applicants must also be a registered voter and have lived within the Town of Freeport for the last year. The selected candidate shall serve as a Town Trustee for the Town of Freeport until May of 2025 when the current terms of all of the Town Trustees end.

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For further information, please contact Patrick Sellers, Supervisor of the Town of Freeport, at (815) 235-8012 or at psellers@freeporttownship.org.

NOTICE OF VACANCY IN OFFICE OF TOWNSHIP TRUSTEE FOR THE TOWN OF FREEPORT

Notice of Vacancy in the Office of the Trustee of the Town of Freeport

On August 06, 2024 a vacancy in the Office of the Township Trustee of the Town of Freeport when former Township Trustee Melinda Cook accepted new employment out of town. On August 19, 2024, the Township Board of the Town of Freeport shall officially declare the existence of the vacancy in the Office of Township Trustee of the Town of Freeport created by the departure of former Township Trustee Melinda Cook.

Procedure To Fill Vacancy

By state statute, the Township Board of the Town of Freeport has sixty (60) days to fill a vacancy on the Office of Township Trustee. By a majority vote of the remaining four members of the Township Board, a new Township Trustee shall be selected. The Township Board expects the chosen candidate to successfully complete each of the following steps:

- (A) completion of application and submission of Resume,
- (B) background investigation, and
- (C) one or more in-person interview(s) by the Township Board.

Office of Township Trustee Eligibility Requirements

To be eligible for the Office of Township Trustee for the Town of Freeport, a person must be a legal voter of the Town of Freeport and have lived in said Town of Freeport for at least one year prior to his or her appointment to the Office of Township Trustee (60 ILCS 1/55-5).

Additional Eligibility Information

Any person appointed to fill the current vacancy in the Board of Trustees shall be a member of the same political party (Democrat) as is former Trustee Melinda Cook who is vacating the office is a member of an established political party (Democrat), as defined in Section 10-2 of the Election Code, that is still in existence at the time the appointment is made. Such appointee shall establish his or her political party affiliation by his or her record of voting in party primary elections or by holding or having held an office in a political party organization before appointment.

Application Deadlines

The deadline for submitting applications for the current vacancy on the Town of Freeport Township Board of Trustees will be: Friday, September 06, 2024 at 12:00 P.M. Completed applications along with a cover letter and Resume shall be personally delivered or mailed to the Office of the Supervisor of the Town of Freeport located at 524 West Stephenson Street, Suite 310, Freeport, Illinois 61032. Any applications submitted or arriving after that date and time shall not be considered. There is no cost to pick up an Application and there is no Application Fee. Applications can be picked up from the Office of the Supervisor of the Town of Freeport at the above address

If selected for an interview, you will be contacted by a member of the Town of Freeport staff to coordinate the date and time of your interview.

**APPLICATION TO FILL VACANCY IN OFFICE OF TOWNSHIP TRUSTEE
TOWN OF FREEPORT, STEPHENSON COUNTY, ILLINOIS**

Applicant Contact Information

Please provide your contact information below

Full Name: _____

Email Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Cell Phone: _____

Interest Statement

Please provide a brief statement telling us why you are interested in becoming a member of the Town of Freeport Township Board of Trustees. (Attach additional sheets of Paper if needed)

Abilities or Strengths

Please list all of your strengths, special skills, knowledge or character traits which you believe will enable you to be a contributing member of the Township Board:

Elected Office

Do you currently hold an elected office, or have you done so in the past? ___ Yes ___ No (Check One)
If yes, then please list all of your experiences serving in an elected or appointed office of a unit of local government.

Local Civic/Community Engagement

Tell us about any and all local civic or community engagement you have participated in, organized, or led in a leadership position.

Resume

Please attach or submit a copy of your Resume.

Background Check

Are you willing to submit to a criminal background check run prior to your interview? If yes, a release form will be sent to you to fill out and return either in-person or via email. ___ Yes ___ No (Check One)

References

Please provide contact information to two separate references below.

Reference #1

Name: _____ Email Address: _____

Street Address: _____

Phone Number: _____ Relationship to Applicant: _____

Reference #2

Name: _____ Email Address: _____

Street Address: _____

Phone Number: _____ Relationship to Applicant: _____

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief.

Date: Sept ___, 2024

Signature of Applicant

Print Name: _____